



HKU
SWSA

Department of Social Work and Social Administration
The University of Hong Kong
香港大學社會工作及社會行政學系

OVERSEAS FIELDWORK PLACEMENT (2025-2026)

BRIEFING FOR STUDENTS

November 16, 2024 (2:00 - 4:30 pm)



Summer Block Overseas Placement Briefing

2:00	Opening
2:05 – 3:00 pm	2025 Summer Block Overseas Placement Briefing
3:00 – 3:10 pm	Break
3:10 – 4:30 pm	2024 Summer Block Overseas Placement Report Back Session Video Presentation Souvenirs Presentation to 1978 Alumni Travel Award and Project Fund Representatives Group Photo Placement Presentation
4:30 – 5:00 pm	Poster Presentation



Background

- In 1986, the SWSA began collaboration with Zhongshan University in Guangzhou by placing MSW students in the Guangzhou Federation of Women and the Guangzhou Communist Youth
- Since 1998, the SWSA has already sent over 300 social work students in various placement settings in different countries and places, such as Australia, New Zealand, Canada, Germany, Singapore, UK, USA, Beijing, Guangzhou, Shanghai, Sichuan, Taiwan, India and Japan.



Objectives of Overseas Placement

Facilitate Students to:

- experience and appreciate **“International Social Work”**
- broaden exposure to different cultures and welfare systems
- **gain new life experiences and take up challenges**
- advance professional development
- **engage in international exchange**
- improve language proficiency
- **widen career opportunities**



2025 Overseas Placement

Summer Block only for BSW & MSW

May 26/June 2 to August 9 - 23, 2025, 450 hours (10 – 12 weeks)

*(*Dates are just for reference ; exact placement dates require further confirmation from the partner agency, and usually will last for 11-12 weeks to accumulate enough placement hours in foreign countries. Be prepared to start the placement in late May.)*



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Eligibility of Applicants

- **BSWFT3 and MSWFT1 (as at Sep 2024)**

→ Summer Block 2025 and submit application **before 14 December, 2024**

- **BSWFT4 and MSWFT2 (as at Sep 2024)**

→ Summer Block 2025 and submit application **before 14 December, 2024**

- **MSWPT3 (as at Sep 2024)**

→ Summer Block 2025 and submit application **before 14 December, 2024**

- **MSWPT2 (as at Sep 2024)**

→ Apply duration changes of placement (apply for deferment of 2025-2026 concurrent placement to 2025 summer block placement)

→ Summer Block **2025** and submit application **in 14 Dec 2024**



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CHOICES OF PLACEMENT SETTINGS



Choices of Placement Settings

- *Updated information will be uploaded onto placement web-site*
- https://hkuhk-my.sharepoint.com/:f:/g/personal/swsait1_hku_hk/EpLzSu78h31HrkLFoyUgZ5wBpK9wUmtpORkhqcV9i_xGZg



Choices of Placement Settings

Canada

Toronto

Agency: Community Family Services of Ontario

Services: Family Services/Settlement Services (Multicultural Social Work Services)

Quota: 6 (3 BSW and 3 MSW students) ** *For MSW students prefer a 2nd placement or with 1 yr social service experience*

Language: Fluent in English and in Cantonese or Mandarin, Vietnamese an asset



Choices of Placement Settings

Canada

Toronto

Agency: Yee Hong Centre for Geriatric Care (TBC)

Services: Geriatric Care Services (Elderly Service)

Quota: 2

Accept both BSW or MSW students

Language: Proficient in English and Cantonese and/or Mandarin



Choices of Placement Settings

USA , Michigan

Exchange Program with the University of Michigan

Agency: Assigned by University of Michigan(UM)
(Exchange Program with UM)

Quota: 2

Only accepts MSW students

Language: Professional level of English



Choices of Placement Settings

UK, Manchester*

Agency: Wai Yin Society

Services: Welfare and Education Services (Community Development Services)

Quota: 1

*Accepts only BSW student **who are UK passport holder*

Language: Fluent in English, Cantonese and Mandarin



Choices of Placement Settings

Australia

Melbourne

Agency: Centre for Holistic Health

Services: Mental health services (Rehabilitation Service)

Quota: 2

Accept BSW and MSW students

Language: Mandarin, Cantonese and English



Choices of Placement Settings

Singapore

Changi General Hospital

Services: Medical Social Services

Quota: 1

Accepts only BSW students

Language: Fluent in English, basic spoken Mandarin



Application Procedures

- Indicate your preference in the PMS (first Preference)
- Complete **Form A** and invite your preferred teacher to make recommendation on **Form B**
- Prepare a personal resume (**CV**)
- Submit Form A and CV to Miss Nancy Lee at General Office or email at nancylny@hku.hk on or before **December 14, 2024, 5:00pm**
- Please request teachers to Form B directly to Nancy Ngan
- **Please download all the forms from the placement website**



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Form A

Application Form

- https://hkuhk-my.sharepoint.com/:w:/g/personal/nancylny_hku_hk/ERFeBh3iDyRIg96YRltHM4oBSk-JBGtaD1QcOVapsuDc4g?e=l3ZmqJ

Complete by agency name





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Form B

(Teachers' Comment)

- https://hkuhk-my.sharepoint.com/:w:/g/personal/nancylny_hku_hk/ESjVG0AhlilOuZ49mxXfwvcBdV9VygLFtjyJnj71DCmEnA?e=BJMBkq



Panel Interview

- *Applicants will be interviewed first. Successful applications will issue a conditional offer. We confirmed the application if cGPA 3.0 in 2023-2024. (For MSWFT1 with cGPA 3.0 in 2024 – 2025, we will check through Program Secretary)*
- *Individual Base*
- *Oral Interview*
- *Tentative date of interview:*

December 21, 2024 (Sat) (9:30am – 6pm)

Please reserve your time to join if you have submitted your application, we will announce the interview result by email



Assessment Panel

- DFIs
- Representatives from 1978 Alumni Travel Award and Project Fund
- Program Directors or teachers



Assessment Criteria

- **Good language proficiency** (English and/or Putonghua)
- **Good learning attitudes and interpersonal skills**
- **Maturity and independence**
- Good health condition (both physically and psychologically)
- **Academic performance**
- Sufficient financial support to afford overseas expenses
- **Recommendation from teachers**

The above listed items are not exhaustive



Subsidy from Department

- **SWSA will offer fixed subsidy** for the successful applicants, it covers part of the expenses of the placement (**HK\$12,000** for USA, UK and Canada, **HK\$11,000** for Australia, **HK\$5,500** for Taiwan, Singapore), around 1/3 of the total expenses in the past.



Extra Funding

- **T Y Wong Foundation Loan Fund**
(Loan for needy students)
- **1978 Alumni Travel Award and Project Fund**
(Additional subsidy for needy students)



Administrative Tasks

- Visa application
- Insurance package
- Medical check up
- Applying for criminal record clearance (depends on countries)
- Applying for funding / subsidy



Administrative Tasks

- Completing routine fieldwork requirements on assignments
- Handling of expenses reimbursement (financial report) as to get SWSA subsidy
- Submitting students' summary report (not less than 4 pages)
- Attending students' sharing meeting when returned back
- Preparing report back seminar for next year



Arrangement Schedule

- | | |
|-----------------------|---|
| 16 Nov 2024 | – Briefing meetings |
| 14 Dec 2024 | – Submission of Application Forms |
| 21 Dec 2024 | – Panel interview for selected candidates |
| Early Jan 2025 | – Announcement of the application result |
| 25 Jan 2025 | – Orientation meeting for successful applicants
– Handling visa applications, funding applications and other administrative duties |
| End Apr 2025 | – Announcement of 1978 Alumni Fund |
| 3 May 2025 | – Summer Block Placement Orientation |
| Jun 2025 | – Commencement of Summer Block Placement |
| 30 Sep 2025 | – Submission of Student's Summary Report |
| 4 Oct 2025 | – Sharing meeting and Division of Labour for poster, newsletter, video, Presentation and MC |
| 15 Nov 2025 | – Overseas Report Back Seminar |



Central Enquiry

Contact Persons:

Ms. Lydia L.S. Lam (Director of Field Instruction)

(laml@hku.hk) (3917 7031) (CJT 5.53)

Miss Nancy Lee (Secretary) (nancylny@hku.hk) (3910 2560) (CJT 5.34)

*** Take reference from Students' Overseas placement summary reports at:
<https://placement.socialwork.hku.hk>**



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2024 Summer Block Overseas Placement Report Back Session

Break

Opening

Video Presentation

Placement Presentation
Group Photo

Poster Presentation



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Q & A